

## Schedule of 2012-13 Program Tuition & Fees Schedule

New students:

- **Application Fee** – A non-refundable fee of \$50 per student must accompany each application.
- **Acceptance Fee** – Upon acceptance to Montessori School of Louisville, a non-refundable \$400 acceptance fee will be collected with a signed enrollment contract to confirm your child's placement. This fee applies toward total tuition.

Returning students:

- **Acceptance Fee** – A \$400 non-refundable fee will be collected with each signed enrollment contract to confirm child's placement. This fee applies toward total tuition.

### 2012-13 Tuition Rates

Level	Ages	Program	OPTION A Paid in full due July 1	OPTION B monthly installments
Toddler	ages 18-36 months	Half-Day	\$6,915	\$7,053
		School Day	\$9,875	\$10,073
Early Childhood	ages 3-6	Half-Day	\$6,215	\$6,339
		School Day	\$8,875	\$9,053
Lower Elementary	ages 6-9	School Day	\$8,875	\$9,053
Upper Elementary	ages 9-12	School Day	\$8,875	\$9,053
Middle School	ages 12-14	School Day	\$8,875	\$9,053

### All-Student Fees\*

Snack Fee	\$125	*One-time annual fees. May be added to FACTS Tuition Management contracts.
Supply Fee	\$50	
Activity Fee	\$75	
Additional Fees	TBD	Extra-curricular programs, special events, school pictures, yearbook, etc., most of which are optional.
Returned check fee	\$25	Only if applicable: Montessori School of Louisville will charge a \$25 returned check fee for all returned checks
Credit card processing fee	2%	Montessori School of Louisville will pass on the charges MSL incurs for credit card processing

### Appeal from the Heart

The costs involved in operating Montessori School of Louisville significantly exceed the amount that is charged in tuition and fees. In order for our school to offer quality programming to our current community while expanding our programs to serve others, we ask that you consider supporting the mission of our school with a contribution to the Annual Fund, **Appeal from the Heart**, over and above annual tuition and fees. These contributions are tax-deductible (MSL is a 501(c)(3) organization EIN 20-4212134), can be paid in installments and can be added to existing FACTS Tuition Management contracts. A \$200 Annual Fund contribution would equal \$16.67 per month for 12 installments.

### Tuition Policy

Tuition and other fees are required for Montessori School of Louisville to successfully fulfill our mission. Parents commit to promptly meeting financial obligations and agree to comply with the following tuition policy:

- Monthly tuition payments are made to FACTS Tuition Management. The annual fee is \$38 per family payable to FACTS.
- Withdrawals prior to June 1 - \$400 acceptance fee is forfeited; withdrawals between June 1-June 30 - 1/12 of tuition plus acceptance and student fees forfeited; withdrawals between July 1-July 31 - 2/12 of tuition plus acceptance and student fees forfeited.
- IF ENROLLMENT IS CANCELLED AFTER JULY 31, THE FINANCIALLY RESPONSIBLE PARTY IS OBLIGATED TO PAY THE FULL TUITION. One year's tuition is due if a student withdraws as of August 1 because the hiring of teachers and staff and the ordering of classroom materials/resources are based upon anticipated enrollment. Student records will not be released until the account is paid in full. Parents will be expected to honor their full year's commitment to the school. Requests for exceptions must be addressed to the Finance Committee Chair in writing, and will only be considered in extreme circumstances.
- Tuition that becomes **two months past due** will be subject to the student being withheld from attending school until such amounts due to MSL are made current.

### Mission & Vision

We ignite the child's innate love of learning in a diverse and nurturing community by integrating authentic Montessori philosophy with contemporary research-based educational methods. We empower each individual to make knowledgeable, responsible, and peaceful contributions to the global community.

### Non-Discrimination Policy

As a matter of policy and philosophy, Montessori School of Louisville hiring, admission, and operating procedures are nondiscriminatory in terms of race, color, religion, gender, national or ethnic origin, sexual orientation, or disability.

## Student Aid

Student aid awards are based upon a family's need as determined by analysis provided by FACTS Tuition Management. Each award is made for one year only and award amounts are based upon available tuition assistance funds. Application information can be obtained by contacting the school office at (502) 640-8585. Priority for aid awards is placed upon student retention and growth of upper level program enrollments. Typically awards range between \$1,000-\$3,000 for the school year.

## Extended Care Options

Montessori School of Louisville offers extended care for currently enrolled students (ages four and older) as a service to working parents who require care for children outside of the regular school hours. Morning arrival prior to school must be arranged with the director in advance.

### Enrollment

Enrollment in the extended care program is determined by both a child's readiness and teachers' evaluation and input. The general guideline is that children must be 4 years old to enroll. If a student experiences difficulty during their Montessori work cycle and it is determined that the child's experience may be improved by a shorter day, parents will be contacted and alternative care arrangements may need to be made. Eligible students requiring extended care for the entire school year should be enrolled as such via an extended care contract. Priority for space in extended care will be given to students enrolled with an annual contract.

### Drop-In Care & Billing

Drop-in extended care requires 24-hour notice and will be subject to space availability. Students are permitted five extended care drop-in uses at the daily rate for the school year. After five drop-in uses, student use of extended care will be billed at the annual rate for all future uses. Students picked up late from regular dismissal time will be sent to the extended care program and parents will be billed accordingly. Please refer to the school calendar for the days that school is not in session.

### Extended care for Half-Day Students, Early Childhood

Occasional use of extended care for eligible Half-Day Early Childhood students will be billed at the daily drop-in rate of \$25 for care until 2:45 pm and double the daily drop-in rate for care past 2:45 pm, and MUST be arranged with the Director no less than 24-hours in advance. The five-times drop-in care billing structure, as noted above, applies.

## Extended Care Fees Schedule

Program	Option A Paid in full per student	Option B Monthly installments per student	Description
<b>Daily drop-in extended care</b>	\$25/day	n/a	Fees assessed per student up to five times per year; after five drop-in uses, families will be billed at a weekly rate based on the annual contracted rate noted below for any future uses.
<b>Extended care (ages 4 and older)</b>			
1 Day a week	\$2,200	\$2,244	Extended care begins immediately following the afternoon dismissal. Students may remain until 6 pm Monday – Friday unless otherwise indicated on the school calendar.
2 Days a week	\$2,200	\$2,244	
3 Days a week	\$2,200	\$2,244	
4 Days a week	\$2,740	\$2,795	
5 Days a week	\$2,740	\$2,795	
<b>Summer program</b>	To be announced		Available June-August. Schedule, session information and registration forms to be distributed in early Spring.

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