

## Meeting Minutes Summary

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### **May 11, 2009 – Board of Directors Meeting Minutes, Submitted by James Gregory, Interim Secretary**

**In attendance:** Tim Evans, James Gregory, Sue Perram, Lori Wendelin, Neill Caudill. Also in attendance: Marcia Kidd, Carrie Tilton.

**Absent:** Robert Chastain (Leave of Absence), Bob Buse.

Sue opened the meeting with the Board vision statement:

*We, the Montessori school of Louisville Board of Directors, believe Montessori Education to be a progressive and evolving understanding of child development. In light of this belief, our policies shall be:*

- *Guided by what is best for the child*
- *Fiscally responsible*
- *Environmentally conscious*
- *Leading toward national recognition*
- *Acknowledging responsibility for stewardship in the community*
- *Respectful of religious diversity*

**Approval of Minutes:** The vote on the approval of the April minutes was shelved until the June meeting.

**Board Education:** Carrie Tilton, newly hired middle school teacher presented to the Board. Carrie gave a language arts overview and discussed how the humanities would be included in the middle school curriculum. Carrie also discussed the use of assignment sheets and conferences to allow parents to understand what their children were doing in class.

**Director's Report:** Cynthia was ill and unable to attend the meeting. Sue presented the report in Cynthia's place. Per Director, school had twenty-seven (27) contracts in hand and expected at least ten (10) more returning in next few weeks. The advertising campaign, consisting of commercials and postcards was promoting feedback and generating a buzz in the community. Saunie Sparks and David Kilner have both been doing an admirable job steering the relocation effort, both with coordination of the move and progress at the Champion Farm's location.

### **Committee Reports:**

**Marketing:** Tim discussed the current marketing campaign to attract enrollment at the new school. Targeted postcards based on prior cultivated demographic studies being used to identify specific audience. Was hoped that these efforts would continue to increase interest and steadily add to enrollment as summer months pass.

**Finance:** Lori discussed the efforts of the Finance Committee in regard to a group health plan for the faculty. Matter is still being discussed. Lori also noted that the Annual Fund was down for the year,

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### **Mission & Vision**

We ignite the child's innate love of learning in a diverse and nurturing community by integrating authentic Montessori philosophy with contemporary research-based educational methods. We empower each individual to make knowledgeable, responsible, and peaceful contributions to the global community.

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discussion followed on the reasoning for this, with the majority noting that the school move and the economy were the primary causes for decreased giving.

**New Business:** Sue suggested that the Board schedule a “retreat” in order to discuss matters pertinent to the school, including visioning for the future. Sue proposed June 26 as a possible date. All agreed to that date. Tim volunteered Bob Buse to host. All agreed and left with Sue for formal time and date confirmation.

**Old Business:** Contract enforcement was discussed. The Finance Committee, in their meetings, recommends that the Board move forward on the collection of outstanding debt owed by one family to the MSL. Committee agreed to hold formal collection attempts by an attorney in abeyance until Lori could send one last letter to family with a demand date of May 18, 2009. If no payment or payment arrangements by that date, matter is to be sent to James for collection placement. Board agreed to this procedure and will await further instruction before pursuing. Sue also raised the issue of Board Recruitment, and asked each Board member to think of possible quality applicants. This issue is to be raised at the proposed retreat, tentatively scheduled for June 26.

Sue closed the meeting with a passage from “It’s Not What You Sell, It’s What You Stand For”.

Motion to adjourn. Approved.

Meeting Adjourned.

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