

Montessori School of Louisville - A Non-Profit Organization  
Meeting Minutes Summary

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**March 11<sup>th</sup>, 2009** - Board of Directors Meeting Minutes---Submitted by Cynthia M. M. Gonzalez

**In Attendance:** Bob Buse, Neill Myers Caudill, Tim Evans, Sue Perram and Lori Wendelin. Also in attendance: Cynthia Gonzalez, Marcia Kidd.

**Absent:** Robert Chastain, James Gregory.

Sue opened meeting and read the board vision statement:

*We, the Montessori School of Louisville Board of Directors, believe Montessori education to be a progressive and evolving understanding of child development. In light of this belief, our policies shall be:*

- *guided by what is best for the child*
- *fiscally responsible*
- *environmentally conscious*
- *leading toward national recognition*
- *acknowledging responsibility for stewardship in the community*
- *respectful of religious diversity*

**Approval of Minutes:** February 9<sup>th</sup>, 2009 meeting minutes and meeting summary. Lori Wendelin motioned to approve. Tim Evans 2<sup>nd</sup>. Motion carried.

**Board Education:** Marcia Kidd presented the Imaginary Island Puzzle by Mandala Classroom Resources Co., a geography extension to the core Montessori curriculum. In order for non-Montessori materials to be considered appropriate for the classroom environments, the following criteria are applied:

- 1) aesthetically pleasing
- 2) simple and well constructed, includes nothing which distracts from the purpose of the lesson
- 3) teaches one new concept at a time, builds sequentially, concept to abstract, simple to complex
- 4) manipulative ("hand is the teacher of the mind")
- 5) includes control of error
- 6) lends itself to repetition and/or expansion
- 7) fosters independence

**Auction:**

The Butterfly Benefit, MSL's first major fundraiser, received overwhelmingly positive responses from attendees both within and outside the MSL community. Anecdotal input received: venue was beautiful, the food delicious, auction items were impressive in range, quality and variety, phone call to Africa was impactful, entertaining emcee (John Ramsey) and good rapport with auctioneer (Harold Helm), "best auction ever and I've been to many..." Solid foundation established for future development initiatives. Total net = \$6,853 after \$5,000 donation to Amman Imman, Water is Life. Discussion of lessons learned for future planning.

**Director's Report:** Cynthia submitted March 2009 Director's Report, including updates in the areas of Enrollment/Admissions, Personnel, Materials, Finance, Accreditation, Curriculum, Assessment, Regulation, Technology, Marketing/PR, Development/Fundraising, PTO, OMOS relations, Building & Grounds, Strategic Planning, Professional Development, Outreach and Parent Education.

**Committee Reports:**

**Strategic Planning:** Sue Perram provided update following Saturday's Vision Day event. Plan to post 2009-2012 Strategic Plan document to the MSL Web site. A letter will be sent home along with the

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**Mission & Vision**

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content of this month's board brief email newsletter with the same information as a recap to the information and driving parents to Web site for the specific details of the document.

Status of possible relocation to Springhurst was discussed, including timeline, marketing efforts and contingency planning.

**Finance Committee Report:** Lori Wendelin submitted financials and reviewed. The following were presented on behalf of the Finance Committee for approval:

- 403(b) plan – approval to switch account from Smith-Barney to Oppenheimer Funds. Motion to approve, Bob Buse. 2<sup>nd</sup>, Tim Evans. Motion carried.
- Line of credit – approval for establishing a loan agreement with PNC Bank. Motion to approve, Bob Buse. 2<sup>nd</sup>, Neill M. Caudill. Motion carried.
- Technology Committee proposals – purchases of Microsoft Office and antivirus software. Motion to approve, Bob Buse. 2<sup>nd</sup>, Neill M. Caudill. Motion carried.

Current year-end projections were presented and discussed. Second mailing for Annual Fund planned just after Spring Break.

**New Business:** None.

**Old Business:**

Resignation of board member. Motion to approve, Bob Buse. 2<sup>nd</sup>, Tim Evans. Motion carried.

Neill Caudill Myers agreed to serve as Vice-President through the remainder of this term ending June 30, 2009. Motion to approve, Tim Evans. 2<sup>nd</sup>, Lori Wendelin. Motion carried.

Motion to Adjourn. Approved.  
Meeting adjourned.

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