

Montessori School of Louisville, Inc.
A Non-Profit Organization

July 14th, 2008

Board of Directors Meeting Summary – Submitted by Cynthia M. M. Gonzalez

In Attendance: Bob Buse, Tim Evans, James Gregory, Sue Perram, Lori Wendelin.

Absent: Robb Chastain, Lisa Scheller

Meeting Minutes: June 2008 meeting minutes and summary will be circulated via email for review and approved during August meeting.

Director's Report:

Cynthia provided administrative updates in the areas of enrollment, personnel and hiring, materials, finance, accreditation, curriculum, assessment, regulation, technology, marketing, funds development, parent-teacher association, OMOS relations, building and grounds, strategic planning, professional development, and parent education.

Financial Report:

Lori Wendelin presented the Profit and Loss Budget vs. Actual reconciliation statement for year end. Lori will be preparing MSL's tax return as a donation to MSL. Currently no mandate for an audit, but recommend budgeting for this expenditure in the future. Sue Perram is preparing annual report for 2007-8. A cell phone reimbursement proposal was approved by the Finance Committee. Will continue to track usage and adjust should airtime increase significantly or beyond current monthly minutes plan.

Motion to reimburse director for MSL actual airtime usage plus half of Web/email monthly access fee. Approved.

Strategic Planning:

Plan documents have been received from all Task Force committees. Sue, Cynthia & Mike Littell will work to pull these into cohesive document. Will report on status of this process at August meeting.

New Business:

None.

Old Business:

- Board Handbook – Sue Perram working on Board of Director's Handbook, distributed outline of contents. To be maintained and distributed electronically.

A motion was made and carried to close the meeting, after which board members moved into Executive Session.